



1. One of the following Photo **Identification**:

(Current or issued within the last 5 years)

- A driver's license or State DMV I.D. card
- A Canadian or Mexican Driver's license
- U.S. Passport or Passport issued by a foreign government
- A U.S. Military I.D. Card

No other forms of photo identification are allowed.

2. A Completed Notary Public **Application**

3. **Proof of Completion**

4. **Check or Money Order** payable to the Secretary of State in the amount of \$40 (this is for application fee and processing)

5. **Passport photo** – All Applications for appointment must include a 2" x 2" color passport-type photograph of yourself attached to the application.

6. No. 2 lead **pencil**

7. **Pre-Registration is recommended. Walk-ins are welcome if seating permits. (Registration is provided with your Notary Course)**

The California Notary State Exam

- 45 Questions
- Multiple Choice
- 60 Minutes to complete
- Must pass with 70%
- **Not Open Book**

Once the notary exam has been completed, results are issued by email within 15- business days from the date of the exam. You can also review results on-line only after the 15 processing period. Telephone inquiries are not accepted.

